

Parent Council Meeting Minutes

Thursday 5th October / 6.30pm - / Udney Green Primary School

Annual General Meeting - 2

ATTENDEES

Committee - Claire Bain (CB), Annie Bartel (AB)

Teachers - Mrs McPike Head Teacher (MP), Mrs Barron

Parents - Sarah Young (SY), Dylan Boddington (DB),

APOLOGIES

Kathryn McDonald, Adrienne Reid, Sam Agnew, Ryan Wark,, Jakki Wemyss, Donna Moates, Heather Wark,Chrissy Bodington, Abby Twigger

AGENDA

- 1. Welcome & Introductions**
- 2. Purpose of the meeting**
- 3. Election of new Treasurer**
- 4. AOB**

1. WELCOME

Our new Chairperson - Claire Bain (CB) welcomed everyone to the meeting and thanked everyone for coming. There were a few last minute apologies but we could go ahead with the meeting with the attendees present. CB introduced herself and let us know her background was in fundraising and she is looking forward to working with everyone to help raise funds for our school.

2. PURPOSE OF MEETING

The purpose of the meeting is to elect the new Treasurer and finalise the new office bearers for the Parent Council committee.

3. ELECTION OF NEW TREASURER

Dylan Boddington very kindly volunteered to take on the position of Treasurer - thank you very much DB.

There is currently no person holding the Vice Chair, but it is possible to run the committee without this person. Should anyone however decide that they would like to take up this position and be part of the committee it is possible to add this in. Please make any of the committee aware of your interest and this can be arranged.

Annie Bartel Stepped down as Treasurer

Treasurer - Dylan Boddington - Nominated by - Hannah McSevenney - Seconded by - Sarah Young

The new Parent Council committee for the school year 2023/24 will now be as follows -

Claire Bain - Chairperson

Abby Twigger - Secretary

Dylan Boddington - Treasurer

AB handed over most of the treasurer material and advised on what needs to be done to transfer over the accounts. After a long haul AB managed to get the accounts online banking sorted, so this should make payments easier going forward. There may need to be a 2nd witness for some banking items, but AT is also aware this may be a requirement.

4. AOB

- Facebook administrators will be changed over to the new committee. HM to arrange this.
- CB is creating a WhatsApp group for the new PC to discuss events and any other info.
- Eco Group are to continue to use the facebook page currently set up for the school. There is no need to make any more pages and we can keep all information together here. **Should you require access to the fb page please let any parent know and you can be added.**
- The Polytunnel is continually being broken into and damaged, outside school hours. Although this is within the school grounds it is open to the public after hours. The security camera notice has not been enough to deter them.
- A Wildlife box with a camera to record the birds and wildlife was a great suggestion, as a way around the video camera recording issues.
 - It was discussed how this could be purchased or perhaps even made by the eco group. A full risk assessment must be completed if any heavy duty work is to be completed and would not go ahead if it was deemed to risky, but would be a good project for the children if feasible.
 - Other option is to look at grants or fundraising to help raise funds for this. The new PC will discuss further and liaise with MP.
- HM is happy to help with grants and or lets if this helps. CB commented what a good handover she was given with all the information but as always any help is appreciated.
- The Christmas fayre date has been confirmed as Friday 1st December evening. The new PC have already got their thinking caps on and will be in touch with more info in due course.

- CB wanted to find out more of what the previous year PC paid for at this time of year?
 - Last year the PC covered the cost of the Panto bus and an arranged amount toward the cost of the panto per child. Ice creams were provided by the school. They also paid for the Christmas gifts for the kids and the selection boxes. They arranged the Christmas Fayre and discussed what had been done in previous years and the good and bad points of the last few fayres.
- MP asked to allow her plenty time if things were to involve the children and if they would be required to make things for the events, please discuss these with her prior to ensure there is enough time.
- The school disco was mentioned as a great success and raised a nice amount of money for less effort and time. The children also had positive feedback on this.
- "Grow a Fiver" is another idea of fundraising proposed. The children would use £5 to buy supplies they need for their project, then sell their items to people in the hope to "Grow their Fiver". For example, they could purchase sponges, cleaning materials and a bucket for less than £5 then hold a car wash day cleaning cars with their supplies. Or buy items to bake cakes, then sell the cakes to make a profit.
- CB is happy to be the named person for the Lottery License which means we will be able to sell raffle tickets in advance and outside of events, once this is in place.
- The P7 residential trip is being discussed amongst the head teachers of the local schools. To help raise funds for our children to go, MP hopes to run a Lucky Squares competition. CB will be able to assist and we hope to receive some help from kids and parents to sell the tickets. At present it looks like the squares will be £2.50 each and there could be cash prizes for 1st, 2nd and 3rd places.
 - It may also be possible to get a grant towards the costs of this but this will all be revisited again closer to the time around Q3.
- AH asked at the last meeting about getting First Aid training for children and or parents. MP kindly looked into this with the Red Cross who ran the recent training for the P7 class. They can arrange a workshop rather than training course which would be held as more of an Information Session. The Udney Community Trust have also had a lot of interest in First Aid sessions and would be happy to help with this.
- HM recently ran a quick pole on fb for which is the most popular day of the week to hold the PC meetings. A Wednesday was the most popular day, so these meetings will try to be on a Wednesday going forward.
 - It was asked if a video link could be set up for those to be able to attend/view the meeting from home. This is being looked into for the next meeting and if possible info will be sent out
- CB is considering doing a newsletter like the schools, but with a brief update of what the PC are doing and need in the future.

Next meeting date is Wednesday 1st November at 6.30PM. Please attend if you can and meet our new PC, share ideas and hear whats happening now and in the future with the children.